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**BEFORE THE CITY OF SEATTLE
PUBLIC SAFETY CIVIL SERVICE COMMISSION**

In the matter of the appeal of

RONALD WILLIS

Appellant

V.

SEATTLE POLICE DEPARTMENT

Respondent

DISMISSAL ORDER

PSCSC no. 24-01-006A

On October 1, 2024, the Appellant filed a timely appeal with the Public Safety Civil Service Commission (PSCSC) of a 90-hour disciplinary suspension issued to him by Seattle Police Department (SPD). The first prehearing conference was held on December 5, 2024.

Officer Willis represented himself, the department was represented by Catherine Seelig, Assistant City Attorney.

On January 30, 2025, Assistant City Attorney Catherine Seelig, emailed the PSCSC to notify that Officer Willis and the department entered into a Settlement Agreement. On February 3, 2025, PSCSC received Officer Willis' signed Voluntary Request to Withdraw Appeal form and a copy of the amended Disciplinary Action Report indicating his suspension was reduced to 45-hours. PSCSC Rule 6.07 provides that an appellant may withdraw their appeal prior to hearing.

ORDER

Upon reviewing the terms of the settlement agreement and having considered the Appellant's request to withdraw their appeal, I hereby order that the Appellant's appeal is **dismissed**.

Dated this 4th day of February 2025

FOR THE CITY OF SEATTLE PUBLIC SAFETY CIVIL SERVICE COMMISSION



Andrea Scheele, Executive Director

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**BEFORE THE CITY OF SEATTLE
PUBLIC SAFETY CIVIL SERVICE COMMISSION**

In the matter of the appeal of

RONALD WILLIS

Appellant

V.

SEATTLE POLICE DEPARTMENT

Respondent

DECLARATION OF SERVICE

PSCSC no. 24-01-006A

I, Teresa Jacobs, declare under penalty of perjury under the laws of the State of Washington, that on the date below, I caused to be served upon the below-listed parties, via email, a true and correct copy of the foregoing document: **Dismissal Order**.

Party	Method of Service
Appellant: Ofc. Ronald Willis [REDACTED]	<input checked="" type="checkbox"/> E-Mail
Respondent: <i>on behalf of the Seattle Police Department</i> , c/o Catherine Seelig, Assistant City Attorney, Law Catherine.Seelig@seattle.gov Kim Fabel, Legal Assistant, Law Kim.Fabel@seattle.gov Cc: Kimberly Loving, Director, SHR Kimberly.loving@seattle.gov	<input checked="" type="checkbox"/> E-Mail

DATED: February 4, 2025, at Seattle, Washington.

Teresa R. Jacobs

Teresa R. Jacobs, Executive Assistant
Civil Service Commissions



CITY OF SEATTLE CIVIL SERVICE COMMISSIONS

APPEAL NO. PSCSC No. 24-01-006A

FILED: October 1, 2024

NOTICE OF APPEAL TO THE PUBLIC SAFETY CIVIL SERVICE COMMISSION

The appeal must be received by the Executive Director within 10 (ten) days, following the received date or the postmarked date of the final notice from the department to the appellant.

INSTRUCTIONS: Complete all the pages, sign and attach any documents or correspondence that you have received from the Department related to your appeal. Send by postal or hand deliver to the Executive Director, Civil Service Commissions 700 5th Avenue, Suite 1670, PO Box 94729, Seattle, WA 98124-472 or email to Andrea.Scheele@seattle.gov or Teresa.Jacobs@seattle.gov

An original signature of the appellant or authorized representative is required for appeals.

I.

Appellant's Full Name	Work Address	Work Telephone
Ron M. Willis	10049 College Way N, Seattle, WA 98133	
Residence Address	City /State/Zip	Home Telephone/Email
[REDACTED]		
Job Title/Position	Department/Unit	Immediate Supervisor
Police Officer	Seattle Police North Precinct	Tom McLaughlin
Start Date in Position	City Employee Since, Month/Date/Year	Employee ID #
02/02/1995	02/02/1995	[REDACTED]

II. ACTION BEING APPEALED: (check one)

☒ Suspension

☐ Discharge

☐ Demotion

☐ Violation of Article XVI of the Charter of the City of Seattle, PSCSC Ordinance or PSCSC Rules
(Please list the rule): _____

☒ Other Personnel Related Issue: (Please briefly state the issue): _____
90 hours per week work limit rule

If needed, you may provide the following information on an additional sheet of paper and attach any documents or correspondence that you have received from the Department related to your appeal.

Reason for this appeal (Please include dates, location and action): _____

Excessive suspension time for violating 90 hours per work limit, North Precinct

November 2023

Remedy Sought (What do you want?): Reduction in suspension time amount

III. UNION:

WHAT IS THE NAME OF YOUR UNION ASSOCIATION OR GUILD?

SPOG

Local Number: _____

☐ I HAVE / ☒ I HAVE NOT filed a grievance on the same issues that I identified in this appeal, with my union or bargaining unit.

- This matter ☐ IS / ☒ IS NOT the subject of arbitration pursuant to a collective bargaining agreement.

IV. ATTORNEY/AUTHORIZED REPRESENTATIVE:

An Attorney or a representative is NOT required for the appeal process.

- Do you have an attorney or another person representing you for this appeal? ☐ YES ☒ NO
If yes, please have your attorney submit a **NOTICE OF APPEARANCE** to the Commission Office and Department. All documents and information related to the appeal will go to the attorney or representative.

Name: _____

Firm: _____

Address: _____

City of Seattle Civil Service Commissions

Seattle Municipal Tower, 700 Fifth Avenue, Suite 1670 PO Box 94729 Seattle, WA 98124-4729

Tel (206) 233-7118, Fax: (206) 684-0755, <http://www.seattle.gov/CivilServiceCommissions/>

An equal employment opportunity employer. Accommodations for people with disabilities provided upon request

Email: _____

Signature of Attorney/Representative: (If filling out this form):

Date

A. APPELLANT:

If you do not have an attorney or a representative, please enter the address where All documents related to this appeal should be sent:

Mailing Address: _____

Personal Email: _____

Home/Cell Phone (Include Area Code): _____

Ron M. Willis

APPELLANT'S NAME (PLEASE PRINT)

Ron M Willis

SIGNATURE OF APPELLANT

DATE

City of Seattle Civil Service Commissions

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